



CATHOLIC, COLLEGE PREPARATORY
SCHOOL FOR YOUNG WOMEN

MERCY HIGH SCHOOL

Farmington Hills, MI

INVITES APPLICANTS FOR THE POSITION OF

AFTERNOON/EVENING SHIFT CUSTODIAN

Join our highly committed team of Mercy educators who have a passion for Catholic education and a willingness to inspire our students to become “Women Who Make A Difference.”

POSITION DESCRIPTION

Afternoon/Evening Shift Custodian

We seek a team player who takes pride in their work. Under the direction and supervision of the Facilities Manager, the custodian is responsible for maintaining the physical school and campus grounds in a condition that ensures students, staff, and visitors have a safe, clean, and healthy environment.

This is a full time (40 hours per week) position offering health and retirement benefits. Normal shift hours are from 2:30 pm to 10:30 pm Monday through Friday with occasional required weekend overtime. During summer hours, the selected applicant will join the day shift team. Job responsibilities include:

- perform a wide variety of general and semi-skilled janitorial and maintenance activities
- assist with the setup/breakdown of facilities for meetings and events
- operate power equipment, hand tools and maintenance equipment
- follow instructions regarding the use of chemicals and supplies
- move furniture, equipment, supplies and tools as required
- follow OSHA safety and code requirements, and adhere to all school policies and safety regulations
- possess flexibility and willingness to accommodate occasional overtime requests

PHYSICAL REQUIREMENTS

- Must have sufficient strength, ability and dexterity to perform required duties
- Regularly required to push and pull objects, stand, squat, stoop, kneel and reach both forward and above the head
- Lift and and/or move up to 50 pounds

KEY QUALIFICATIONS/REQUIREMENTS

- General experience and knowledge of necessary maintenance/janitorial skills
- Be a self-starter who works independently and cooperatively with minimum supervision
- Possess and maintain a valid State vehicle operator’s license with a good driving record

- Previous maintenance/janitorial experience preferred
- Ability to lift at least 50 pounds
- Self-starter and motivated worker
- Attend safety workshops for to support safety compliance certifications, such as asbestos awareness training, bloodborne pathogen awareness, etc
- Must complete Archdiocese of Detroit Protecting God's Children workshop and comply with fingerprinting and criminal background check requirements

MERCY HIGH SCHOOL

Mercy High School is a sponsored ministry of the Institute of the Sisters of Mercy of the Americas and is a member of Mercy Education. Compelled by our Catholic faith and the spirit of the Sisters of Mercy, Mercy High School is a premier college preparatory school that educates and nurtures young women of diverse backgrounds to excel academically, serve compassionately, and lead courageously.

Our work embodies the Critical Concerns of the Sisters of Mercy and the Mercy Education Core Values: *Compelled by Mercy; Educational Courage; Inspired By Faith; Principled Leadership; Voice For Dignity and Respect.*

Mercy High School commits to a climate and culture that are deeply rooted in:

The Catholic Faith | Academic Excellence | Collaboration | Diversity | Innovation | Integrity | Leadership | Respect | Sustainability

Mercy High School is a racially, ethnically, and economically diverse student body of approximately 500 young women. Our commitment to diversity, equity and inclusion is reflected in our policies, curriculum, and extracurricular activities which align to the Sisters of Mercy Critical Concerns of *Racism, Immigration, Women's Issues, Care for the Earth and Non-Violence.*

Interested candidates are invited to send a resume to Mary Vallone, Assistant to the Principal, at mvallone@mhsmi.org for immediate consideration.

Mercy High School is an Equal Opportunity Employer and considers all applicants for employment equally regardless of age, color, national origin, race, sex, disability status, protected veteran status, or any other characteristic protected by law. Because of its status as a religious entity the school may consider an applicant's religious affiliation in its employment decisions consistent with State and Federal law.