

**Gifts-in-Kind to Mercy High School**

***Individuals and businesses are invited and encouraged to support our mission of education by donating gifts of supplies, equipment and materials to Mercy.***

For such gifts, this form should be completed as soon as possible by the person/department receiving the gift so that a proper acknowledgement and tax receipt can be sent by the Mercy Advancement Department to the donor. This also allows us to acknowledge each donor in our Annual Report.

Donation (List/Describe) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Given \_\_\_\_\_

Donor Value \$ \_\_\_\_\_

Donor Name \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ St. \_\_\_\_\_ Zip \_\_\_\_\_

Recipient (Person/Department) of gift \_\_\_\_\_  
\_\_\_\_\_

Today's Date \_\_\_\_\_

Should there be any questions regarding **gifts to Mercy**, please feel free to discuss with our Advancement Department.

(248) 476-8922